

## Minutes for the Shire of Midhaven Business Meeting: 9 OCT 13.

### General Announcements:

- Officer Reports are due Nov. 1<sup>st</sup>
- Shire membership is at 27
- Confirmed the Shire of Midhaven no longer encompasses any part of Island County.
  - Need to update Shire website to remove references to N. Island Co.

Kingdom Admin. Retreat: HL Mericke attended and brought back much good information

- Seneschal needs to report for any empty offices
- Event Stewards need to ask for additional insurance 6 weeks prior to event
- What we as a Shire are required to do (but aren't currently doing)
  - Take meeting minutes and post them to the shire email group
    - al Sayyida Fatima volunteered as Shire Chronicler
    - financial reports must appear in meeting minutes
  - Maintain a Newsletter at least quarterly
  - Create and maintain Customaries (governing documents)
  - Seneschal must keep copies of bank statements
  - Need an exchequer to take over after Lady Fionnghuala steps down.
  - All offices need to have deputies
    - Volunteers anyone?

### Officer Reports:

- Arts and Sciences: Lady Avelyn
  - Need to finish hats for Gold Key and Largess
  - Will be holding a 'dry run' practice for how to present in A&S competitions
  - Will be holding a serger class – how do you use these darn things!?
  - Reminder about the A&S competition at Harvest Feast
  - Discussion about the decline in A&S night attendance, perhaps alternate with social nights?
- Chamberlain: Lord Collyn
  - Nothing new to report
- Chatelaine: Duchess Angharad
  - We have a new interested person
- Chirurgeon: Keina

- Had first training at Banner War
- Only one incident with a heavy fighter. Minor but was advised to follow up with a doctor
- Chronicler: al Sayyida Fatima
  - Just started.
- Equestrian: Lady Taraðan
  - This Saturday @ 2:30 (or 3:30) at Lang's
  - Will post if time changes.
- Exchequer: Lady Fionnghuala
  - Current balance of \$6,108.21 plus a new deposit of \$735.
  - Need to work on budgeting
  - Need budget requests from all officers by next business meeting
  - Need to start budgeting events
  - Need to update signature card
    - Archos Etolé Marchant, Deputy Seneschal, MKA Robin Begin, will be added as a signer
  - Equestrian insurances
    - Is this a budget item or a general fee?
  - Storage locker
    - Decision to rent a larger unit at current location
  - Really need a volunteer to act as deputy Exchequer
- Family Activities: Seneschal reporting for
  - Nothing new to report
- Herald: Lord Michael
  - Badge for Company of the Tulip; should have a disposition (pending, registered, returned) in about a week.
  - November, should get results of Lady Mericke's personal badge submission
  - Past month have submitted
    - Jaren FitzMichael (name and device)
    - Edwin FitzMichael (name and device)
    - Astrid Skeggadottir (name, device, badge)
  - November Lions Blood meeting of An Tir College of Heralds will meet at 1:00 pm at Harvest Feast. Open meeting, attend and witness!

- Quarterly report submitted to Demi-Lion Herald
- Requesting a budget of \$100 for upcoming year.
- Master of Stables: Sir Thorkel
  - Discussion to move fighter practice to Saturdays
    - 3<sup>rd</sup> of month?
  - Notice canceling November fight practice
- Thrown Weapons: Archos Etolé
  - Nov. 1<sup>st</sup> begins new season
- Web Minister: Dáma Libuše
  - Need to collect model release forms for picture use
  - Permission to use photos on the internet
  - Removed unneeded links from website
  - Share website information with Seneschal
  - Need to post newsletter to website quarterly

#### **Old Business:**

- Previously discussed if Aquaterra did not claim their share of Coronation funds, we would buy new eric stakes
  - Vote: do we approve the purchase of new eric stakes, not to exceed ½ of profit from July Coronation?
    - Vote passed with no opposed
  - Master of Stables will present a bid at next business meeting.

#### **New Business:**

- Request for a new gate box
- Scribe's office needs more charter paper
  - Research source and cost; inquire into Scribe of Aquaterra's sources.
- Officers received a copy of proposed Customaries to review
  - Reviewed and changes proposed
  - Changes will be posted to the yahoo group
- Vote: should we get a POBox to act as official mailing address of shire?
  - Motion carried
  - PO Box at Mt. Vernon 98273 branch.
  - Will be accessible to Seneschal and Deputy Seneschal

#### **Harvest Feats:**

- Event copy published in Crier
- Crown Prince and Princess will not be in attendance
- Damage deposit for site requested
- Will publish menu soon
- Keys to building will need to be picked up prior to event
- There will be no tiered entry fee: one flat rate for all
- Collect baldrics for serving staff from those currently possessing them
- Need between 6 and 8 volunteers for serving staff
- Need volunteers for set-up prior to event (around 10 am)
- Need to discuss how to coordinate the various activities which must be taking place at the same time
- Lions Blood herald has asked if anyone has a laptop connectable projector to loan for the event
- Tir Righ will have business at the Feast
- Discuss prizes for A&S competition

**Meeting Adjourned**